

# USA SHOOTING

## Position Description

12/1/09

**TITLE:** National Shotgun Coach

**RESPONSIBLE TO:** Director of Operations

**COORDINATES WITH:**

USA Shooting staff, Board of Directors, USOC, National Team members, athletes and members

**POSITION SUMMARY:**

The National Shotgun Coach is responsible for the long range planning, development and execution of all facets of the national shotgun program. This includes coaching the technical aspects of international shotgun shooting as well as the related areas of physical training, mental training and other athlete skills.

**QUALIFICATIONS:**

Bachelor's degree or equivalent in Education or related field. Background should include 3-5 years experience in management of organized shooting sports programs, experience in coaching elite-level shooters, and knowledge of the technical and psychological needs of elite-level athletes in shooting required. Knowledge of budgeting necessary. High-level competitive shooting experience desired. Ability to instruct elite shooters, work with boards and committees and to conduct written and oral communications with large groups. Ability to use computer program (Microsoft Windows XP, Microsoft Office 2003/2007 including Word, Excel, Access, PowerPoint). Financial management and planning management skills required.

**AREAS OF RESPONSIBILITY:**

1. Establish, coordinate, and conduct training programs for the national shotgun team and national shotgun development team; preparing elite athletes for competitive shooting success at the national and international level.
2. Prepare annual budget and operating the shotgun program to accomplish USA Shooting goals within budget guidelines.
3. Manage the shotgun resident athlete program.
4. Conduct or advise on the conduct of shotgun competitions from record fire for team members and local competitions to US Shooting Team selections.
5. Serve as shotgun team leader/coach at domestic and foreign training and competition events.
6. Make oral presentations at formal and informal training activities, committee meetings, civic groups and other public environments.
7. Write formal inquiry responses, program policies, reports and articles suitable for publication.
8. Maintain the highest level of technical proficiency in discipline specific coaching and sports science skills through continuing education opportunities offered by USOC, ISSF or other coaching organizations.
9. Coordinate sport discipline research.
10. Serve as primary point of contact and expert on discipline coach development programs, schools and certification.
11. Coordinate with relevant action parties to include USA Shooting staff, USOC staff and shooting athletes.
12. Develop trained assistant coaches.

13. Assist in the development and administration of grassroots shotgun shooting programs.
14. Develop, coordinate and plan USA Shooting conducted junior Olympic camps.
15. Promote competitive shooting programs.
16. Promote and enhance the image of competitive shooting in the United States.
17. Serve as responsible person to oversee and administer range appropriate safety programs.
18. Act as staff liaison to the USAS Board of Directors on shotgun related issues.
19. Maintain assigned range and storage areas for proper functioning, neatness, security, and with proper signage.
20. Other duties as assigned.

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EXECUTIVE DIRECTOR'S SIGNATURE